

# PETTY CASH REPORT



Please attach all receipts and promptly  
send to the office at the end of each month.

(Attention : Vogue Office, 25 Belair Rd, Kingswood SA 5062)

ACCOUNT      MAIN      CAMP      OP SHOP      BIBLE SHOP      MISSION

VENUE:        WOODCROFT      VOGUE      ELIZABETH      GAWLER  
*(please circle)*

MONTH ENDING:

REPORT PREPARED BY:

Name

Contact No.

## INCOME

Date	Description	Amount	Total
TOTAL INCOME		\$	

## EXPENSES

Date	Description	Amount	Total
TOTAL EXPENSES		\$	

APPROVED BY PASTOR: *(signature)*